

*St Albans and Welwyn Circuit, Beds, Essex and Herts District*

Minister: Rev Andrew Prout, 16 Gainsborough Avenue, St Albans, Herts AL1 4NL | 01727 851834

Church Council Secretary: Chris Kitchin (chris.kitchin@tiscali.co.uk | 01707 332 470)

Agenda: Additional Church Council, Wednesday 18th April 8.00pm at Hatfield Road

The Circuit is considering the way forward for the Circuit. Most recently the Circuit Leadership Team (CLT) at the end of February produced a document called ‘*Seeing the Way to August 2023’* which was initially discussed at the Circuit Meeting on March 14th. It is important the Church Council is aware of the issues currently being discussed in the Circuit and possible implications. The Church Council may wish to share some of its own response and thinking in advance of the Circuit Leadership Team (CLT) Meeting on May 9th. Final proposals will be prepared by the CLT for us and all the Churches in the Circuit to consider ahead of the Circuit Meeting on 21st June.

This Church Council will also be used to bring forward some business from

the June Church Council meeting and any other urgent business

***Our Calling*** *in the Methodist church is to increase awareness of God’s presence and to celebrate God’s love. Help people to learn and grow as Christians, through mutual support and care. Be a good neighbour to people in need and to challenge injustice and make more followers of Jesus Christ. At Hatfield Road Methodist Church we work out this calling through our adopted statements of purpose, mission and vision, and annual intention.*

**It is proposed to take those items marked with a hash # as read, with no discussion unless anyone objects. This will allow time to focus on other main items that form the agenda.**

**1 Welcome**

**2 Opening devotions**

**3 # Membership of Church Council** (attached) **and Apologies**

**# Minutes of the Church Council meeting held on 12 February 2018** (attached and previously circulated)

**4 Forthcoming Stationing: Process and Appointment of 3 Representatives from the Church Council to the Circuit Invitation Committee.**

**5 Circuit Paper ‘SEEING THE WAY TO AUGUST 2023’** (previously circulated by Andrew 270218 but attached for convenience). Please also see two page summary sheet previously circulated 270318 but again also attached for convenience.

**6. Request by Circuit for ‘Growth / End of Life’ Statement as per request by Methodist Conference 2017**

**7 Appointment of Substitute Representatives from the Church Council to the Circuit Meeting**

**8 General Data Protection Regulations** (documents attached)

The Church Council will be asked with reference to the attached papers to:

* Receive the GDRP Briefing paper, adopt the 9 Steps outline above and note its legal obligations;
* Adopt the Data Privacy Notice and Forms of Consent approved by TMCP for immediate use, noting that the Data Privacy Notice will be displayed in the church foyer, on the church website and elsewhere;
* Authorise the Church Secretary to undertake a data mapping exercise, consulting as necessary;
* Agree that all those on whom the Church Council holds data will be asked to provide their informed consent to the processing of their personal data, being provided with the necessary clear and accessible information about how their data will be used and explaining their rights;
* Recognise that when making key decisions it needs to consider what it needs to do to protect the personal information of its members, their families and others associated with it, undertaking a Privacy Impact Assessment to identify any risks to individuals and how these can be overcome;
* Note that, as advice and experience develops, changes may need to be made to documentation and it will receive update briefings as the work progresses.

**9** # **Dates of future meetings:** Tuesday 12 June and Wednesday 10 October 2018

See also box below in relation for reference and information and for forward dates.

**10 Closing Prayer**

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| --- | --- | --- | --- | --- |
|  | **Advance notice in church notices**  **(4 weeks before CC meeting)** | **Minutes / notes / reports from meeting due with Church Council Secretary**  **(3 weeks before CC meeting)** | **Agenda to be published**  **(2 weeks before CC meeting)** | **Date of meeting** |
| **Church Council** | Sun 13.05.18  Sun 16.09.18  Sun 06.01.19  Sun 12.05.19  Sun 15.09.19 | Tues 22.05.18  Wed 26.09.18  Mon 14.01.19  Tues 21.05.19  Tues 25.05.19 | Tues 29.05.18  Wed 03.10.18  Mon 21.01.19  Tues 28.05.19  Wed 02.10.19 | Tues 12.06.18  Wed 17.10.18  Mon 04.02.19  Tues 11.06.19  Wed 16.10.19 |
| **Pastoral Committee** | These committees / groups need to decide their own meeting dates in time to **meet the deadlines in the next column for papers to the Church Council** | Tues 22.05.18  Wed 26.09.18  Mon 14.01.19  Tues 21.05.19  Tues 25.05.19 |  |  |
| **Worship Consultation** |  |  |
| **Property & Finance Committee** |  |  |
| **Social, Events, & Outreach Group** |  |  |
| **Annual General Church Meeting** | Sun 22.04.18  Sun 21.04.19 | Sun 22.04.18 | Sun 06.05.18  Sun 05.05.19 | Sun 20.05.18  Sun 19.05.19 |

From HRMC perpetual calendar meeting 090218 notes

**Membership of Church Council – 2017-2018** (as at 18 April 2018)

**Agenda item 2**

Church Stewards appointments take effect on 1 July each year : Elected Representatives to the Church Council take effect immediately.

Agenda item 3

|  |  |  |  |
| --- | --- | --- | --- |
| **Position** | | **Name** | **Date Appointed** |
| **Circuit Ministers**  SO 610 (1) (i) | | Rev Rosemary Fletcher (Superintendent) | 09/2013 |
| Rev Andrew Prout (Minister with Pastoral Charge) | 09/2014 |
| SO 610 (1) (i) & SO 610 (4) (i) | | Rev Alison Facey | CLT 2015 |
| **Church Stewards**  SO 610 (1) (vi) | | Val Parker (Senior Steward) *1 &* 1a | 05/2012 |
| Marion Eaton 1 [Vacancy from end of Oct 2017] | 10/2014 |
| Lianne Weidmann | 7/2017 |
| Denise Willingham 1 | 05/2016 |
| Roy Vivian 1 | 17/10/2017 |
| Vacancy | *-* |
| **Church Treasurer** SO 610 (1) (vii) | | Phillip Eaton 2 | 09/2015 |
| **Pastoral Committee** SO 610 (1) (viii) | | Gina Woodhead 3 | 01/2009 |
| **Church Council Secretary** SO 610 (1) (ix) | | Chris Kitchin 4 | 02/2015 |
| **One Circuit Steward appointed by the Circuit Stewards** SO 610 (1) (xii) | | Idy Osibodu | 10/2014 |
| **Not less than six representatives nor more than fifteen elected annually by General Church Meeting** (SO 610 (1) (x) | | Angela Andrews 1 | 05/2016 |
| Eric Bridgstock 1 [Elected by ballot] | 04/2010 |
| Chris Hancock 1 [Elected by ballot] | 07/2009 |
| Ros Hancock 1 | 05/2015 |
| Helen Jeffery 1 [Elected by ballot] | 02/2005 |
| Chris Kitchin 1 | 06/2017 |
| Lesley Saunders 1 [Elected by ballot] | 04/2010 |
| John Scott 1 | 05/2016 |
| Caroline Tough 1 | 05/2012 |
| Up to 6 vacancies 1 | - |
| **Plus up to 15 additional persons appointed by the Church Council to ensure that all areas of the church’s life are**  **adequately represented and in particular that, wherever possible, young people are included in its membership**  SO 610 (1) (xi) **as follows:** 5 **& 6** | | | |
| **Sunday Club and Youth Superintendent** | Lianne Weidmann | | 02/2015 |
| **Property Committee Secretary** | Sue Davey | | 10/2006 |
| **Mission Secretaries Action Group**  (Mission in Britain / World Missions / JMA / Christian Aid / Justice & Peace) | To Be Appointed | |  |
| **Worship Consultation Convenor** | Peter Wallace | | 09/2015 |
| **Safeguarding Officer** | Joanna Rose | | 05/2009 |
| **Other** | George Selvarajan (Circuit Meeting Representative)  Freda Gray (Catering & Property / Past Steward) | | 07/2017  08/2017 |
| **Elected to Circuit Meeting**  (Ex Officio Officers) SO 510 (1) (vii)  (plus 3 others) SO 510 (1) (viii) | Church Steward (Ex Officio), Denise Willingham  Church Treasurer (Ex Officio) , Philip Eaton  Joanna Rose  George Selvarajan  Chris Hancock | | 07/2017  09/2015  07/2017  07/2017 |

*1 Elected annually by the General Church Meeting (SO 632), must be a Member of the Methodist Church (SO 632) and may serve for a maximum of 6 years or for longer subject to there being no one to fill the vacancy and their election being endorsed by ballot with at least 75% voting in favour (SO 607).*

*1a Electedby the church stewards as senior steward for one year at a time.*

2 *Appointed annually by the Church Council, must be a Member of the Methodist Church (SO 635) and may serve for a maximum of 6 years or for longer subject to there being no one to fill the vacancy and their election being endorsed by ballot with at least 75% voting in favour (SO 607).*

3 *Appointed annually by the Church Council from among the members of the Pastoral Committee (SO 644 (6), must be a Member of the Methodist Church (SO 632) and may serve for a maximum of 6 years or for longer subject to their being no one to fill the vacancy and their election being endorsed by ballot with at least 75% voting in favour (SO 607).*

4 *Appointed annually by the Church Council and may serve for a maximum of 6 years or for longer subject to there being no one to fill the vacancy and their election being endorsed by ballot with at least 75% voting in favour (SO 607).*

*5 Appointed annually by the Church Council (SO 610 (1) (xi)), must be a Member of the Methodist Church (SO 610 (2A))*

*6 Young people under the age of 18 cannot legally become managing trustees and so are not eligible to vote on managing trustee business (SO 610 (2A) (b) footnote).*

The references here to Standing Orders (SO) are those of The Methodist Church contained in *The Constitutional Practice and Discipline of The Methodist Church Volume 2.* hrmc church council membership as at 180418